

## **DISTRICT WIDE PARENTAL INVOLVEMENT POLICY**

### **PART I. GENERAL EXPECTATIONS**

Ki Charter agrees to implement the following statutory requirements:

- Ki Charter will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, Ki Charter will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Ki Charter will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, Ki Charter and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the Ki Charter plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, Ki Charter will submit any parent comments with the plan when Ki Charter submits the plan to the Texas Education Agency.
- Ki Charter will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is

spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- Ki Charter will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- i. that parents or guardians play an integral role in assisting their child's learning;
  - ii. that parents or guardians are encouraged to be actively involved in their child's education at school;
  - iii. that parents or guardians are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
  - iv. the carrying out of other activities, such as those described in section 1118 of the ESEA.
- Ki Charter will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in Texas: the Partners Resource Network <http://www.partnerstx.org/>

## **PART II. DESCRIPTION OF HOW KI CHARTER WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. Ki Charter will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

How will parents be included in development/revising the parent involvement plan?

Activity	Due Date	Contact person
Attend TEA training on Parental Involvement Plans	Annually prior to 01/31	Principal/Superintendent
Ki Parent Advisory Council (Ki PAC) review	Annually prior to 02/28	Ki PAC members

Ki Charter Academy will involve parents in the joint development of the parental involvement plan, review, and improvement [i.e. district plan, section 1112, school wide section 1114, and/or school improvement section 1116];

How will Ki Charter involve parents in the joint development of the Title I plan?

Activity	Due Date	Contact person
D-PAC Section 1112 working group	Annually prior to 03/31	Superintendent and Ki PAC members
Article in school newsletters, inviting parents to comment, join the working group	Annually prior to 02/28 to sites	Superintendent
Ki PAC website banner	Annually prior to 02/28	Superintendent
Section 1114, 1116 n/a		

2. Ki Charter will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

How will Ki Charter inform parents of school report card?

Activity	Due Date	Contact person
Links on school homepage	Annually prior to 08/31	n/a
Article in school newsletter, in fall and spring	Annually prior to 08/31 and 05/31	Superintendent and Ki PAC members
Ki PAC sponsored workshop	Annually during summer	Superintendent

How will Ki Charter notify parents if the district has been identified as needs improvement?

Activity	Due Date	Contact person
Links on school homepage	n/a	Superintendent
Article in school newsletters	Annually prior to August 15 (if needed)	Superintendent and Ki PAC members
Letters home; translated as needed	Annually prior to August 15 (if needed)	
Newspaper story; letter to editor of the San Marcos Record	Annually prior to August (if needed)	Superintendent

How will Ki Charter consult with parents about the district plan for improvement?

Activity	Due Date	Contact person
Ki PAC member will join the District Improvement Team	Annually during summer	Superintendent
Ki PAC will review	October meeting	Ki PAC members

How will the district conduct staff development for implementing effective strategies for parental involvement?

Activity	Due Date	Contact person
Parent Involvement sessions at staff development	Annually September	Superintendent
Online Learning opportunities shared with school staff	Annually August-September	Superintendent

3. Ki Charter will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Activity	Due Date	Contact person
Training and planning workshop	Annually prior to August staff development	Superintendent
Monthly parent involvement check-in meetings	Ongoing	Principal

4. Ki Charter Academy will build the schools' and parents' capacity for strong parent involvement in order to ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement through the following activities:

A. Ki Charter Academy will provide assistance to parents of children served by the school, as appropriate, in understanding the following topics by undertaking the actions described in this paragraph:

- State academic content standards,
- State student academic achievement standards,
- State and local academic assessments including alternate assessments,
- State requirements of Title I,
- how to monitor their child's progress, and
- how to work with educators

Activity	Due Date	Contact person
Arrange for resources to be available at back-to-school events	Annually prior to first school day.	Principal
Needs assessment – survey Title 1 leaders	Annually by the end of each school year	Principal
Parent Workshop suggestions to schools	Annually by the end of each school year	Ki PAC members

B. Ki Charter Academy will, with the assistance of its Title I schools, distribute to individual parents information concerning the achievement of the child in each of the required State academic assessments following each assessment administration. After each campus receives reports from the state testing contractor, Ki Charter Academy will mail to each parent or guardian a copy of the child's Confidential Student Report to help parents work with their children to improve their children's academic achievement.

Activity	Due Date	Contact person
Ki Charter Academy newsletter article	Following each State Exam Administration	Principal

C. Ki Charter Academy will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent involvement:

Activity	Due Date	Contact person
Ki Charter Academy newsletter article	When applicable	Ki PAC members
Parent Workshop suggestions to schools	Annually by the end of each school year	Ki PAC members

D. Ki Charter Academy will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is provided in a parent-friendly format and, to the extent practicable, in parents' home language. Where practicable, alternative formats will be made available upon request:

Activity	Due Date	Contact person
Update translation process sheet for Fall	Annually prior to August staff development	Principal
Submit Title I parent packet materials for translation	Annually prior to August staff development	Principal

5. Ki Charter will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). Ki Charter will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Activity	Due Date	Contact person
Update translation process sheet for Fall	Annually prior to August staff development	Principal
Submit Title I parent packet materials for translation	Annually prior to August staff development	Principal


6. Ki Charter Academy will involve parents in the decisions regarding how funds are reserved for parent involvement activities:

Activity	Due Date	Contact person
Planning meeting	Annually by the end of each school year	Ki PAC members

### PART III. ADOPTION

Ki Charter Academy's Parental Involvement Plan has been developed/revised jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes.

This Parent Involvement Plan was developed/revised by Ki Charter Academy on 08/01/2015 and will be in effect for the 2018-2019 school year. Ki Charter Academy will distribute this plan to all parents of participating Title I children on or before (08/31/2019).

  
 \_\_\_\_\_  
 (Signature of Title I Authorized Representative)

8/13/18  
 \_\_\_\_\_  
 (Date)

These parents were involved with the development of this document:  
 (List [surrogate] parents)  
 Mateo Agredano